

School Based Planning Team Minutes

Date: October 25, 2016

Members Present: K. Henry, M. Cope, M. Woodruff, R. DeJesus, D. Lazio, and J. Wertz

Members Absent: R. Fendt, K. Guerand, Y. Smothers

Time	Agenda item	Discussion	Action plan	Person responsible
10 min	Schedule Events/ Title I	<ul style="list-style-type: none"> • June 9 and 10 School Play • June 15- School Concert • January 26- Storytelling and Book Fair • February 16- Curriculum and Black History Month • Could we offer PD to get more teachers to participate in after school events? 	Cope will find out more info on getting PD hours to participate	Cope
5 min	SCEP Review	<ul style="list-style-type: none"> • Doing Walkthroughs • Analyzing Data at grade level meetings • Deb created a document for taking notes during grade level meetings- on Google Drive • Differentiated lessons need to get better. Teachers need to make sure to be doing this. • Many people participating in Energy Bus Collegial Circle. • Need to make sure PATHS is being implemented 	<p>Continue working on differentiated lessons</p> <p>Possibly offer a PD or Collegial Circle for more Differentiation Support</p>	SBPT
5 min	Parent Updates	<ul style="list-style-type: none"> • Renee has the parent conference feedback sheets. She will share with us next meeting. Cope stated that her parents liked the template for conferences. We will continue to use this. • Sign Up sheet for a Girls Dance Team. Not sure when we will do this. This will be based on behavior, etc. There will be 8-10 girls on the teams. (Any grade 		R. DeJesus

		<ul style="list-style-type: none"> level) • Attended Latino Conference for School #25. Has some good ideas she would like to implement for next Hispanic Heritage Month. • Will look into Toys for Tots for grades 3-6. 		
5 min	Adopt A Family	<ul style="list-style-type: none"> • Fendt will share this info at our next meeting 		SBPT
1 min	PD Approvals	<ul style="list-style-type: none"> • November 16- Open Lab for Creating Teacher Websites- Approved 	Approved by the Team	SBPT
3 min	Parent teacher Conference Review	<ul style="list-style-type: none"> • We will hold off on this until next meeting to get Fendt's report 		SBPT
1 min.	Committees	<ul style="list-style-type: none"> • PBIS- Bingo and Popcorn Event went well • Our next event is the Turkey Craft Making Event in November 		SBPT
2 min.	Other Agenda Items	<ul style="list-style-type: none"> • Spirit Week – • Monday 10/31- Dress Up as Favorite Story Book Character • Tuesday 11/1- Dress Up Day (Picture Day) • Wednesday 11/2- Wacky Wednesday • Thursday 11/3- Twin or Multiplicity (as many as you can) Day • Friday 11/4- School Spirit Day (Green or School T-shirt) • Winter Season Door Decoration- starting in the beginning of December 		SBPT

Next Meeting Agenda and Roles-

11/29 - Henry- Facilitator

Woodruff- timekeeper

Wertz- minutes DeJesus- snack

Agenda- SCEP, Parent Updates, Schedule Events, Parent Teacher Conference Reviews, PD Approvals, Committees, Adopt A Family